

**To Whom It May Concern:**

**Your unit is scheduled to be serviced for termites on the following date**

\_\_\_\_\_.

**This treatment will involve drilling through the concrete floor, in certain areas, in order to treat the soil beneath the concrete. All holes will be properly resealed. Please make plans to be out of the apartment most of the day.**

**In order for our company to do a complete service of your unit, we are asking that you follow these guidelines in preparing for us.**

- 1. Please move all furniture, appliances, or stored materials away from all interior walls, as marked on schematic, at least three (3) feet where possible. Also remove all breakable items from tables, walls, or cabinets, in area treated, so that nothing will be knocked over.**
  
- 2. If closets are treated, we recommend that all clothing be removed and covered since the drilling we may perform sometimes causes dust to rise into the air.**
  
- 3. If the weather is bad (snowing or raining), the work may be rescheduled.**
  
- 4. Finally, we ask for your patience throughout this entire process and we thank you in advance for your cooperation with regards to these few guidelines.**

**Sincerely,**

**Owl Pest Prevention**